***RISK ASSESSMENT AND RISK MANAGEMENT***

**RISK ASSESSMENT FOR ………KS1 Rugby Skills**

**ACTIVITY: KS1 Rugby skills LOCATION: TAB Junior School Field DATE: Tuesday 10th October**

Name: …Alison Groves……………………………………. Organisation: Worthing Schools Sports Association …

Assessment undertaken …3rd October …………... Signed …………………………..Date ……………………………Assessment Review Date: -………………………….

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|  **LIST HAZARDS HERE** | **List of groups of people who are especially at risk from the significant hazards you have identified:** | **How will you control this risk? (You can append or refer to relevant documentation that explains your safety arrangements, e.g. letter to parents, booklet prepared for students, letter from residential centre, extract in safety manual etc.** | **Post event review (use this column to comment if you have a concern or an incident occurred)** |
| **Straying pupils**  | Pupils  | * After school at approximately 3.20p.m. the main gate will be open for spectator access and parents/teams can follow the path to the school field
* Schools must ensure they have appropriate ratio of staff to pupils with additional help from parents if required.
* Pupils and Staff to be given clear instructions throughout the event. Staff to be responsible for pupils at all times.
* School and Staff to be made aware of the event.
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| **Unauthorised photograph taking** | Pupils and Staff  | * Photographs only to be taken by staff from the school or WSSA organisers.
* Staff will need to identify pupils not able to be photographed and ensure organisers are aware.
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| **Illness from adverse weather conditions e.g. cold**  | Pupils and Staff  | * Schools to be responsible for their own pupils wearing suitable clothing and footwear.
* In the event of inclement weather organiser will make a decision by 12.00 on the competition day.
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| **Distressed children**  | Pupils  | * Small area available on the field if required. Children remain the responsibility of their designated member of staff.
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| **Being hit by a vehicle**  | Pupils/ staff  | * Competing schools to arrive at the appropriate time – The school is part of our School Street Scheme and there is no vehicle access between 2:30pm-3:30pm on Glebeside Avenue and Glebeside Close.
* At 3.30pm the school playground will be open for parents to park on.
* All competitors remain the responsibility of their designated member of staff at all times. Gate to be shut during the festival.
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| **Child abuse/welfare** | Pupils  | * Teachers to be responsible for their own pupils’ welfare
* Meeting areas to be on the school Field.
* Toilets available inside the building near the school field. Children to remain the responsibility of their teachers until safely collected by parents/ guardians.
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| **Individual dehydration** | Pupils and Staff  | * Pupils/Staff to bring own drink water bottles.
* Additional water will be available from /outside tap.
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| **Injury from discarded litter** | Pupils and Staff  | * Area to be checked by organisers beforehand. Bins to be strategically placed around area
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| **Injury from competing** | Pupils  | * Schools to be responsible for their own First Aid. Additional First Aid provided by Organisers and if there is an emergency staff from TAB Junior School
* Staff to ensure that pupils are prepared for the festival and wear appropriate clothing and footwear.
* All competitors to abide by WSCC guidelines for participation in physical activity. No jewellery and long hair tied back.
* Check event area is safe before the race any potential hazards to be removed or identified.
* Activity areas to be clearly marked and safe from obstructions or other dangers. Each activity will be led by a trained sports leader from TAB Juniors.
* Sports Leaders will be instructed on how use the equipment safely.
* Spacing and layout of each station will be planned out to ensure safe distance in between.
* Equipment will be checked to ensure it is safe to use.
* The field will be supervised by adult members of staff at all times.
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| **Requirement to Shelter or Lockdown** | Staff and pupils  | * Schools to follow emergency procedures outlined by TAB Junior school.
* Lead member of TAB staff present to activate procedures. Run, Hide, Tell.
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I, the undersigned, confirm I have circulated this Risk Assessment to all relevant staff.

Signed Alison Groves ……… Print Name ……………………………………… Date………03/10/23………

Countersigned by …PP ……MMayes……………………………………… Date ……………………

Out of Hours: 01444 411738

Headteacher: 07876 227890